

**Town of Brookhaven**  
**Department of Housing & Human Services**  
Division of Women's Services



**DRESS FOR SUCCESS®**

BROOKHAVEN Presents:

**Career *EDGE***  
*Empower Develop Grow Elevate*

**Career *EDGE*** is a seminar series for women seeking employment or a better job. By possessing a cutting-edge resume and cover letter, participating in mock interviews and working with a mentor, you will be prepared to confidently present your best self to potential employers. This is a brown-bag seminar series.

***Through 6 weekly meetings, participants will learn:***

- *Strategies to Succeed in the Job Market*
- *To Identify Transferable Job Skills*
- *To Create the Best Resume*
- *To Compose Cover Letters That Make a Difference*
- *To Manage Finances*
- *Networking, LinkedIn*
- *Interview Tips & Techniques*
- *Participate in Mock Interviews*
- *Work with a Mentor*
- *Refine your Employment Search*

**Pre-Registration opens on February 20, 2018**

**Call (631) 451-9127 and leave your name, phone number and email address**

**Where:** Brookhaven Town Hall, 1 Independence Hill, Farmingville, NY 11738

**When:** March 21<sup>st</sup> (Orientation), March 28<sup>th</sup>, April 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup>  
and May 2<sup>nd</sup> (Graduation)

**Time:** 9:30AM—2PM *This is a brown-bag seminar series*

***Testimonials:***

*"The seminar was a wonderful and enriching experience. The environment was welcoming, positive, and safe ... The mock interviews were very valuable."*

*"When I went through the resume process, I thought to myself, it is truly my honor to be in this class. I thought I had a great resume until I used the Career EDGE format. I wish I had this in the past."*

**Edward P. Romaine, Supervisor**



Valerie M. Cartright **District 1**    Jane Bonner, **District 2**  
Kevin LaValle, **District 3**            Michael A Loguercio, **District 4**  
Neil Foley, **District 5**                Daniel J. Panico, **District 6**  
Donna Lent, **Town Clerk**  
Louis Marcoccia, **Receiver of Taxes**  
Daniel Losquadro, **Superintendent of Highways**